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MINUTES OF GDTA MEETING HELD MONDAY 9 MARCH 2009

PRESENT: Stephen Gibson (Chairperson), Hal Moir, Bryce Grossel, Del Campbell (LMW), David Hiscock, Lynne Buchanan

APOLOGIES: Julie Stewart, Marilyn Brooks, Scott Goodacre, Kendal Hodgman, Dust Lancaster, Lisa Norrgard

MINUTES PREVIOUS MEETING: Moved: Del Campbell
Seconded: Bryce Grossel

BUSINESS ARISING:

- **Court 12** has been resurfaced and is back in-service. Base repairs were carried out at a cost of approx. \$3,000.00 being reasonable as other contractors had suggested the cost may be substantially more.

CORRESPONDENCE IN:

- Memo from Glenn Tasker CEO TNSW (8/12/08) re player registration fees 2009/10: Adults \$20.00 and Juniors \$13.00. Advised that the Board has dissolved the Senior registration category effective 2009/10.
- Letter from Councillor Laurie Maher acknowledging email from Kendal regarding Gosford Tennis centre major upgrade proposal.
- Letter from Councillor Chris Holstein Mayor (8/01/09) replying to the request by Kendal on behalf of Association for the provision of Federal Government funding for the upgrade of Gosford Tennis Centre.
- Letter from Councillor Laurie Maher (9/01/09) informing Kendal that the Mayor has sent a response to the email requesting funding.
- "Thank You" cards to the Committee from Maureen Rowe, Anne Thomas and Betty Light for the expression of appreciation and gift cards.
- Memo from Glenn Tasker CEO (18/02/09) re TNSW seeking expressions of interest from members for the new Tennis Country Management Committee – encl. relevant information.
- Memo from Stan Pedersen Secretary NSW Hardcourt Tennis Association (23/02/09) re Slazenger Interdistrict Competition 2009.

CORRESPONDENCE OUT:

- Letter to David Kettle Consulting Services giving them the authority to lodge the Development Application to Gosford City Council on behalf of the Association.
- Letter to Jenny and Rod Rosenfield re closure of Court 12 until it has been base repaired and resurfaced.
- Fax to Gameplan Sports & Leisure re accepting their quote to repair and resurface Court 12

TREASURER'S REPORT

Reconciliation Summaries for November, December, January & February tabled

Bendigo Bank Cheque A/c	\$ 29,779.18 CR
Bendigo Bank Cash Management A/c	\$191,764.84 CR

SUMMARY OF ACCOUNTS	\$221,544.02 CR
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TREASURER'S REPORT cont,d

Payments made, to be approved:

Those listed in Reconciliation Summaries for November, December, January & February that had not been previously approved.

To be approved for payment:

GTC Invoices:

% Collection fees	\$1,219.55
Promotion fee (Feb/Mar)	\$ 550.00
Mowing	\$ 550.00
½ share of security	\$ 71.50
Carpark security light (Feb/Mar)	\$ 240.00
ADSL line (Feb/Mar)	\$ 22.00
Court hire-Assoc. Junior Open	\$2,200.00
Assistant Tourny Director-Junior Open	\$ 605.00
Tennis Balls-Junior Open	\$ 663.60
Vouchers-Tues/Thurs Night Comp	\$ 280.00
L. Buchanan-Mthly Honorarium (Feb)	\$ 600.00
Flexible Security-install new battery & plug pack	\$ 167.00
Emergency Plumbing service-repair of cut pipe	\$ 338.93
Telstra	\$ 154.04
Workwise-Reimb of cost of materials, etc incurred	\$ 329.35
Renewal PO Box	\$ 117.00
Sensis-Yellow Pages Directory instal. 3	\$ 152.00

Moved to invest \$150,000.00 in a Term Deposit for a term of 3months.

TENNIS COMPETITION COMMITTEE REPORT

Next Tuesday Night Mixed Competition commences tomorrow night – 16 teams nominated, 2 teams less than last Comp.

Thursday Night Mixed Competition more than halfway. There are teams whom have not paid the team registration fee even though recently reminded the fee is overdue.

It was moved that in the future teams who have not paid their team registration fees by the due date thereafter will not be awarded points until the fees are paid.

Teams will be made aware of this resolution in both competitions.

JUNIOR COMMITTEE REPORT

The Saturday Badge Competition is running well.

- Boys Division Two: 7 teams (3 players/team)
- Boys Division One: 6 teams (3 players/team)
- Girls Division One: 5 teams (4 players/team)

2008 Junior Presentation was successful:

- * good attendance
- * the presentation of trophies by our Life Members was held outdoors on Court 13
- * BBQ followed during raffle tickets were sold for a HEAD tennis pack donated by Medibank Private to affiliate tennis clubs in NSW who host Medibank Junior Tennis Events

JUNIOR COMMITTEE REPORT cont'd

A big disappointment was the non-attendance of most of the major award recipients due to the players participating in major tournaments held at the same time elsewhere.

In 2009 we need to find an earlier date to conduct the Junior Presentation so that most award recipients are available personally to accept their awards.

LMW COMMITTEE REPORT

LMW Minutes of Meeting held on 9 February 2009 tabled.

New Wednesday Competition to commence 11 March 2009 consisting of 29 teams – 2 teams less than last Comp and 2 teams less playing from Gosford Tennis Centre.

GRANTS COMMITTEE REPORT:

The Development Application for proposed alterations and additions to Gosford Tennis Centre has been lodged with the Council by David Kettle Consulting Services on behalf of the Association. Council has waived the Application Fee and will endeavour to fast track the processing of the DA.

Stephen, Glenn Tasker, CEO Tennis NSW and Jackson Hill, Development Manager Tennis NSW had a meeting with Council Managers for the purpose of seeking financial support for our project.

Outcomes from meeting:

- Our project is not eligible for funding made available by the Commonwealth Government to Council for local community project.
- Council, even though in support of our project, can not give direct financial assistance.
- When the next budget for capital works is lodged, our project may be considered for some funding.

Kendal has requested a 'thank you' letter to David Kettle for his unpaid services to the preparation of the DA.

GENERAL BUSINESS:

License Fee Review Date:

Agreed a letter to Rod and Jenny Rosenfield advising them of our resolution, on the Review Date, not to increase the License Fee for 2009.

Tenderers – Tennis Court Upgrades:

Letter to Court Craft confirming being accepted by the Association as the successful contractor to undertake and complete the proposed works.

Letters to Recreational Surfacing and All Grass Sports Surfaces advising they were unsuccessful contractors.

Correspondence from Rod and Jenny Rosenfield:

Re: request to increase nightly fee, cherry picker required to replace court lights, etc

The following was agreed/resolved to:

- nightly fee per player to be increased by a dollar (\$1.00) due to substantial increases in electricity costs. Night Comp players to be advised before increase.

GENERAL BUSINESS cont'd

- Association to pay the “water meter hire charge” of the Council Water Consumption Bill
- Open Men’s Winner of GDTA Championships to be awarded a trophy and a year GDTA Membership

A letter from Gosford City Council re engaging Complete Sports Development Group to help secure future major sporting events for our region. Group analysts will be conducting workshops where sporting bodies present important information about their organisation so that the Group can better represent the organisation and Councils in the marketplace. Stephen, Hal and Rod will represent the Association at the workshop.

Next Meeting: 6 April 2009 - 6.30 PM

GOSFORD DISTRICT TENNIS ASSOCIATION INC

Reconciliation Summary

Bendigo Club Cheque Account, Period ending 30/11/08

Starting Balance	\$ 23,027.62	
PLUS Credits banked		
Lease	\$ 6,376.60	
T'ffr GTC- Kalamazoo (Oct/Nov)	\$ 1,056.50	
ATO-GST refund	\$ 1,701.00	
<u>Sub total of cash on hand</u>		<u>\$32,161.72</u>

LESS Direct Debits		
GIO – Mthly install.	\$ 222.29	

LESS Cheques written		
719 M. Carson-Reimb of Entry Fees	\$ 386.00	
720 K. Costelloe-Reimb of Entry Fees	\$ 145.00	
721 Economy Waste-Hire of bin	\$ 300.00	
722 Telstra-Mobile & landline	\$ 199.85	
723 L. Buchanan-Mthly Honorarium	\$ 600.00	
724 Shadex Industries-Shade units (3)	\$ 3,492.16	
725 B J Bradley & Assoc.-Traffic Report	\$ 4,455.00	
726 Terry's Engraving –Night trophies	\$ 140.00	
727 O'Donoghue & Co-Audit	\$ 2,090.00	
728 Alan McRae Electrical-Hand dryer	\$ 403.70	
729 GTC	\$ 974.70	
730 GE Capital Finance Aust.-Officeworks	\$ 146.94	
731 Deltec Manufacturing-Ink cartridges	\$ 212.30	
<u>Sub total of Debit</u>		<u>\$13,767.94</u>

GRAND TOTAL of ACTUAL CASH ON HAND **\$18,393.78**

Above payments have been approved for payment by the Management Committee Meeting held on 01/12/08.

Reconciliation Balance \$18,746.08

Un-presented cheques:

726	\$ 140.00	Payable to: Terry's Engraving Service
731	\$ 212.30	Payable to: Deltec Manufacturing
<u>SUM of the cheques to be presented</u>		<u>\$352.30</u>

Bendigo Business Cash Management Cheque Account, Period ending 30/11/08

Starting Balance	\$ 41,877.45	
PLUS Credits Banked		
Interest	\$ 158.36	
Cheque-Donation Marie Andrews MP	\$ 50.00	
Cheque-2007/08 T NSW Affiliate Rebate	\$ 1,024.16	
<u>Sub total of cash on hand</u>		<u>\$ 43,109.97</u>

LESS Cheques written		
Nil	\$ 0.00	
<u>Sub total of Debits</u>		<u>\$ 0.00</u>

GRAND TOTAL of ACTUAL CASH ON HAND **\$ 43,109.97**

Reconciliation Balance \$43,109.97

Bendigo Term Deposit (Maturity Date 16 Jan 2009) \$156,114.27

SUMMARY OF ACCOUNTS

\$217,618.02 CR

GOSFORD DISTRICT TENNIS ASSOCIATION INC

Reconciliation Summary

Bendigo Club Cheque Account, Period ending 31/12/08
 Starting Balance \$ 18,393.78
 PLUS Credits banked
 Lease \$ 5,837.76
 Sub total of cash on hand \$24,231.54

LESS Direct Debits
 GIO – Mthly install. \$ 222.29
 Transaction Fees \$ 3.50
 LESS Cheques written
 732 S. Wilson-Repair large silver fridge \$ 110.00
 733 Workwise-Reimb of cost of materials \$ 816.46
 734 Alan McRae Electrical-Electrical board \$ 363.00
 735 L. Buchanan-Mthly Honorarium \$ 600.00
 736 Telstra-Mobile & landline \$ 199.85
 737 Target Aust. Coles Group-Gift Cards (3)\$ 100.00
 738 GTC \$ 1,523.06
 739 M. Rowe-Reimb of costs Jnr Pres. \$ 71.20
 740 Gosford Business Machines-photocopies\$ 24.84
 741 Power Court-Remove sand,etc \$ 1,815.00
 742 Terry's Engraving –Junior trophies \$ 592.90
 743 Tennis NSW-Player Regos 08/09 \$ 224.00
 Sub total of Debits \$ 6,887.67

GRAND TOTAL of ACTUAL CASH ON HAND **\$17,343.87**

Above payments have been approved for payment by the Management Committee Meeting held on 01/12/08.

Reconciliation Balance \$19,975.77

Un-presented cheques:

741	\$1,815.00	Payable to: Power Court
742	\$ 592.90	Payable to: Terry's Engraving Service
743	\$ 224.00	Payable to: Tennis NSW
<u>SUM of the cheques to be presented</u>		<u>\$2,631.90</u>

Bendigo Business Cash Management Cheque Account, Period ending 31/12/08
 Starting Balance \$ 43,109.97
 PLUS Credits Banked
 Interest \$ 133.03
 Sub total of cash on hand \$ 43,243.00

LESS Direct Debits
 Transaction Fees \$ 1.40
 Sub total of Debits \$ 1.40

GRAND TOTAL of ACTUAL CASH ON HAND **\$ 43,241.60**

Reconciliation Balance \$43,241.60

Bendigo Term Deposit (Maturity Date 16 Jan 2009) \$156,114.27

SUMMARY OF ACCOUNTS **\$216,699.74 CR**

GOSFORD DISTRICT TENNIS ASSOCIATION INC

Reconciliation Summary

Bendigo Club Cheque Account, Period ending 31/01/09		
Starting Balance	\$ 17,343.87	
PLUS Credits banked		
Lease	\$ 5,837.76	
T'ffr GTC - Kalamazoo (Dec/Jan)	\$ 10,261.00	
Cheques (10)	\$ 593.50	
Sub total of cash on hand		\$34,036.13
LESS Direct Debits		
GIO - Mthly install.	\$ 222.29	
Transaction Fees	\$ 0.70	
LESS Cheques written		
744 Elgas-Service charge	\$ 88.00	
745 Gameplan Sports & Leisure-Deposit	\$ 2,207.60	
746 L. Buchanan-Mthly Honorarium (Dec)	\$ 600.00	
747 Telstra-Mobile & landline	\$ 241.21	
748 GBM-photocopies/toner	\$ 94.02	
749 Snap Printing-M'ship Forms 09/ R' cards	\$ 256.00	
750 H. Neal-Preparing Business Plan	\$ 480.00	
751 Terry's Engraving-Junior Open trophies	\$ 890.42	
752 Sensis-Yellow Page Directory	\$ 228.00	
753 S.Gibson-Referee Fee Jnr Open	\$ 300.00	
754 L. Buchanan-Referee Fee Jnr Open	\$ 375.00	
755 Economy Waste-Hire of bin	\$ 550.00	
Sub total of Debits		\$ 6,533.24
GRAND TOTAL of ACTUAL CASH ON HAND		\$27,502.89

Above payments are to be approved by the Management Committee at the next meeting.

Reconciliation Balance \$28,943.31

Un-presented cheques:

751	\$ 890.42	Payable to: Terry's Engraving Service
755	\$ 550.00	Payable to: Economy Waste
<u>SUM of the cheques to be presented</u>		<u>\$1,440.42</u>

Bendigo Business Cash Management Cheque Account, Period ending 31/01/09		
Starting Balance	\$ 43,241.60	
PLUS Credits Banked		
Interest	\$ 104.56	
Transfer-In Branch Term Deposit	\$163,645.08	
Sub total of cash on hand		\$206,991.24
LESS Cheques written		
Nil	0.00	
Sub total of Debits		\$ 0.00
GRAND TOTAL of ACTUAL CASH ON HAND		\$206,991.24

Reconciliation Balance \$206,991.24

Bendigo Term Deposit (Maturity Date 16 Jan 2009)

Opening Balance	\$156,114.27	
PLUS Credits		
Interest-Maturity	\$ 7,440.74	
Interest	\$ 90.07	
<u>Sub total of cash on hand</u>		<u>\$163,645.08</u>
LESS Transfer		
In Branch to Cash Management A/c	\$163,645.08	
<u>Sub total of Debits</u>		<u>\$163,645.08</u>
GRAND TOTAL of ACTUAL CASH ON HAND (Account Closed)		\$ 0.00

Reconciliation Balance \$0.00

SUMMARY OF ACCOUNTS

\$219,040.93 CR

GOSFORD DISTRICT TENNIS ASSOCIATION INC

Reconciliation Summary

Bendigo Club Cheque Account, Period ending 28/02/09		
Starting Balance	\$ 27,502.89	
PLUS Credits banked		
Lease	\$ 6,395.95	
Refund-Royal Wolf Trading	\$ 57.91	
<u>Sub total of cash on hand</u>		<u>\$33,956.75</u>
LESS Direct Debits		
Transaction Fees	\$ 2.10	
LESS Cheques written		
756 Telstra-landline & mobile	\$ 145.47	
757 Deltec Manufacturing-Ink cartridges	\$ 434.50	
758 Gameplan Sports & Leisure-Repairs	\$ 2,845.50	
759 L. Buchanan-Mthly Honorarium (Jan)	\$ 600.00	
760 Sensis-Yellow Page Directory (instal. 3)	\$ 152.00	
<u>Sub total of Debits</u>		<u>\$ 4,177.57</u>
GRAND TOTAL of ACTUAL CASH ON HAND		\$29,779.18

Above payments are to be approved by the Management Committee at the next meeting.

Reconciliation Balance \$29,931.18

Un-presented cheques:		
760	\$ 152.00	Payable to: Sensis

Bendigo Business Cash Management Cheque Account, Period ending 28/02/09		
Starting Balance	\$206,991.24	
PLUS Credits Banked		
Interest	\$ 226.80	
<u>Sub total of cash on hand</u>		<u>\$207,218.04</u>
LESS Cheques written		
001 Gameplan Sports & Leisure-S/grass	\$ 15,453.20	
<u>Sub total of Debits</u>		<u>\$ 15,453.20</u>
GRAND TOTAL of ACTUAL CASH ON HAND		\$191,764.84

Reconciliation Balance \$191,764.84

All cheques presented.

SUMMARY OF ACCOUNTS	\$221,544.02 CR
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